

Vendor/Service/Delivery Access

- Vendor/Service/Delivery arriving to the installation should proceed to the VIC during hours of operation M-F 0630-1630 or proceed to the Main ACP After hours. All Vendor/Service/Delivery MUST undergo a NCIC III background screening prior to being granted entry. This process can be time consuming so please plan accordingly
- Vendor/Service/Delivery personnel requiring less then 24 Hours access WILL require a Visitor Vendor Pass application.
- Vendor/Service/Delivery Pass Application can be located at the following address and must have all fields completed prior to submission.
<http://www.irwin.army.mil/Visitors/Pages/VisitorPass.aspx>
- Vendor/Service/Delivery personnel requiring more than 24 Hours access or frequent access WILL require a memorandum from the COR.
- Contractor Officer Representatives "COR's"/Government Representative use this site to obtain access memorandum example:
http://www.irwin.army.mil/visitors/pages/contractor_memo.aspx
- Vendor/Service/Delivery personnel who enter the installation for more than 24 Hours or on a frequent basis will be issued a Fort Irwin Access Badge.
- Vendor/Service/Delivery personnel need only present a valid Fort Irwin Access Badge and current Government Bill of Lading/Delivery Order/Purchase Order for subsequent entries at the Main ACP.
- The Visitor/Vendor Pass application or COR Memorandum will be completed by the COR/Government Representative and submitted via Government email to: usarmy.irwin.imcom.list.visitor-info-center-mbx-owners@mail.mil